

**MEMORANDUM ON STUDENT EXCHANGE
BETWEEN
UNIVERSITY OF MESSINA
AND
CHUO UNIVERSITY**

**On behalf of its Faculty of Science and Engineering / Graduate School of Science
and Engineering**

In order to implement, in accordance with the general agreement of cooperation, a program of student exchange between the University of Messina (UniME), Messina, Italy and Chuo University (Chuo), Tokyo, Japan, the two universities hereby agree that:

1. The exchange program shall be administered through the International Cooperation Unit - International Relations Office of UniME and the International Center of Chuo.
2. Each university may send undergraduate and graduate students each year. In principle, the number of students accepted by each university under this memorandum will be limited to two over the period of one year. However, this number may vary in any given year, provided a balance of exchanges is obtained over the term of the memorandum.
3. The period of study at the host university is in principle one semester or one academic year: UniME will accept students from Chuo for one semester or one academic year from September; Chuo will accept students from UniME for one semester or one academic year from September. All exceptions to this practice will require consent on the part of the host university.
4. Students in any field of study are eligible for the exchange, provided that the host university offers courses compatible with the student's course of study. Participating students must meet the entry requirements of the host university and possess suitable language and other skills for the pursuit of their program of study. While students nominated by the home university will normally be accepted by the host university for exchange, the host university retains the right to review the students nominated for exchange and to make final decisions concerning admission.
5. Each university will forward to the other each year a list of students nominated for the exchange program, together with all appropriate documentation required by the host university. The host university will inform the other of the final admission decision as soon as possible.
6. Each host university will issue the appropriate documents for visa purposes in accordance with current laws, although it is the responsibility of the individual students to obtain a visa in a timely manner.
7. Students accepted by UniME will hold the status of Incoming student (full-time non-degree student). Students accepted by Chuo will hold the status of *Senkasei* (full-time non-degree student) at the undergraduate level or the status of *Senkasei* (full-time non-degree student) or *Kenkyusei* (full-time non-degree research student) at the graduate level.

8. Any academic credit that students receive from the host university may be transferred back to the home university in accordance with procedures determined by the home university.
9. Each host university will provide exchange students with a waiver of tuition fees for formal university courses.
10. Participating students shall provide for themselves living expenses, transportation, insurance, passports, visas, books and personal expenses.
11. Both universities will assist participating students in all practical and academic matters, in particular with respect to accommodation and academic integration.
12. Each university reserves the right to dismiss any participating student at any time for academic or personal misconduct in violation of established regulations. The dismissal of a participant shall not abrogate the agreement for the arrangements regarding other participants.
13. Upon completion of the study abroad program at the host university, participating students are required to return to their home university. No extension of stay will be authorized unless otherwise specified by the home university.
14. This memorandum shall remain in effect for an initial period of five years. Thereafter it shall be automatically renewed from year to year. However, after the initial five-year period either university may terminate the agreement by giving six-month notice of such intent in writing, except that any student already enrolled at either university under this memorandum will be permitted to complete their studies under their original conditions.
15. This memorandum is signed in two original copies, one for each signing party.

UNIVERSITY OF MESSINA

CHUO UNIVERSITY

Salvatore Cuzzocrea
Rector

Kazuo Kashiya
Dean of the Faculty of Science and
Engineering / Graduate School of
Science and Engineering

Date: _____

Date: _____