

Allegato 3

**AGREEMENT ON A DOUBLE DEGREE PROGRAMME
(Working programme)
BETWEEN
THE UNIVERSITY OF MESSINA,
DEPARTMENT OF ECONOMICS
AND
THE CRACOW UNIVERSITY OF ECONOMICS**

Within the framework of the Memorandum of Understanding, the **Cracow University of Economics** (henceforth named CUE) represented by the Vice-rector Prof. dr hab. Krzysztof Surówka and the University of Messina (henceforth named UNIME)) represented by the Rector prof. Pietro Navarra, agree:

- a) to award a Double Degree Programme (henceforth named DDP);
- b) to strengthen the collaboration and the exchange of scholars and professors of both Departments.

Definitions

Home Institution refers to the University in which the student is enrolled.

Host Institution refers to the University in which the student spends a period of mobility of one academic year.

Laurea Magistrale refers to an Italian 2nd level degree programme intended to provide education at an advanced level for the further development of highly qualified activities in specific areas. Entry requirement consists of an Italian 1st level Bachelor degree (3 years) or a comparable foreign degree; admission is based on specific course requirements determined by single universities. The studies last 2 years (120 ECTS).

Master degree (M.Sc.) refers to a 2nd level Masters degree programme intended to provide education at an advanced level for the further development of highly qualified activities in specific areas. Entry requirement consists of a Bachelor degree (1st level degree) (or a comparable foreign degree). Admission is based on specific course requirements determined by single universities. Studies last 2 years (120 ECTS).

ECTS credits are based on the workload students need in order to achieve expected learning outcomes. Credits are allocated to entire qualifications or study programmes. The number of credits ascribed to each component is based on its weight in terms of the workload students need in order to achieve the learning outcomes.

**ARTICLE 1
Aim of the agreement**

Upon successful completion of the syllabus contained in Annex A, the following titles are awarded to the students:

- A Laurea Magistrale in *Scienze economiche e finanziarie* (Department of Economics) awarded by UniME

-A Master's Degree in *international Business* (Department of Economics) awarded by CUE.

The Official language of the DDP is English.

Students have to pass all exams as required to obtain these degrees and comply with any other requirements of both programmes as set out in this agreement. For students studying at CUE the current programme requirements set by the Polish Ministry of Education for the specific degree are binding.

The number of double degree students to be exchanged is fixed up to maximum of 2 per year for each University. The goal of this programme is to exchange on average the same number of students in both directions.

The students shall be subject to the same grading system as other students studying at the host university. The host and home universities shall be obliged to recognize these grades (double degree rule).

ARTICLE 2

Management of the programme

A Bilateral Committee will be established and will be composed by at least one academic representative and one international relations programme officer from each University, appointed by each partner University, and will act in consultation with the Departments of both partner universities. Decisions will be jointly taken by the representatives of CUE and UNIME in the Bilateral Committee. Meetings of the Committee may also be attended by other academics or administrative personnel of the participating Universities if necessary.

The Bilateral Committee has the following tasks:

- a) to identify the exact number of double degree students to be exchanged each year (within the maximum indicated in art.1);
- b) to create the conditions necessary for the implementation of the agreement;
- c) to guarantee the observance of the general regulations of the study programme at the Home and at the Host University;
- d) to approve slight charges in the amount of credits to be awarded by the student at the Home and at the Host University;
- e) to assure the participating students' tutorage (the Bilateral Committee may be assisted by a person appointed by the Host University as tutor for the participating students);
- f) to control the procedures of the study programme;
- g) to approve the final students' studies plans (Learning Agreement);
- h) to manage exceptions and problematic cases.

The Bilateral Committee will meet once a year as a rule; the meetings can take place also through conference call or video conference or e-mails, etc.. It is regularly constituted when at least one representative from each University is present. The decisions are taken unanimously.

ARTICLE 3

Selection of participating students

Each University is responsible for the selection of the participating students.

Both University should select participating students by 1st of June before the commencing of the academic year.

The selection of the participants in the DDP will be based on students academic records, CV, motivation, language proficiency and other requirements set by the sending University and agreed by the Bilateral Committee.

Selected students will be reviewed by the partner institution upon completing a formal application to the degree programme within the deadlines imposed by the partner institution.

Each partner has the right to reject candidates proposed by the other, but is obliged to motivate this rejection.

ARTICLE 4

Admission requirements and study programme

1. Admission to CUE for UNIME students

CUE will admit UniME students who:

- a) are enrolled in the Laurea Magistrale in Scienze economiche e finanziarie”;
- b) sat successfully exams indicated in the first year programme
- c) have enough level of English language skills proved by official certificates

2. Admission to UniME for CUE students:

UNIME will admit as regular student or graduate students, students from Partner University who:

- a) are enrolled in the Master in International business
- b) have proven their sufficient motivation and English language skills

3. Specific study requirements

Students enroll at the Home Institution and apply to the double degree programme.

In order to meet the requirements for a Double Degree, students are required to remain for at least one academic year (two semesters) at the Host Institution and

must obtain the credits required by the specific course at the partner institution and the remaining semesters and credits at their Home Institution, according to the study plan defined jointly and attached to this agreement (Annex 1).

Each diploma shall be conferred only through official administrative channels, never through the mediation of the students.

Any extension of the student's stay at the Host Institution must be authorised in writing by the Bilateral Committee.

If students do not fulfil the host university's requirements and is not eligible for the Double degree diploma, the home university shall make the decision concerning the home university's diploma.

ARTICLE 5

Tuition and financial support

Tuition fees will be paid at the Home University without any additional fees to be paid at the Host University. Payment will not cover any additional expenses that have to be paid at the Host University in accordance with its rules and regulation.

Home University may provide financial support to their own students.

ARTICLE 6

Dissertation

The DDP leads to the award of two Degrees, one by each University, on the basis of the successful completion of the study plan and of the successful defense of their dissertation. Each Degree certificate will acknowledge student's participation in the joint programme.

The final dissertation shall be co-supervised by an academic tutor of both institutions and prepared and defended either at UNIME or at the CUE. The dissertation committee includes at least a member of the partner institution, who can join the committee also through conference call, video conference, etc.

The Partner Institutions will exchange all the necessary documentation for the award of the degree certificate in due time.

ARTICLE 7

Rights and duties of the participating students

Both Universities will guarantee to the students enrolled into the DDP equal access to all facilities offered to regular students of the Host University.

Each student will be liable for his/her own living expenses (accommodation, meals, etc) as well as transportation cost from the Home to the Host University.

Academic offences will be treated in accordance with Host University regulation.

Each student will be liable for their insurance to cover any medical expenses during their stay at the Host Institution.

ARTICLE 8

Terms and duration of the agreement

This agreement entails no financial obligation on both of the partner Universities.

This Agreement shall remain in force for a period of four (4) years from academic year 2017/2018 and it will be reviewed in written before the expiry. Either University may cancel this agreement with a notice of 180 days.

Students who are already enrolled in the programme are allowed to complete their studies.

The present Agreement is written in English in two copies.

Date:

Date: 6/06/2016

University of Messina
Rector
Prof. Pietro Navarra.

Cracow Univeristy of Economics
Vice-rector
Prof. dr hab. Krzysztof Surówka

