



ALICE MONDELLO

WORK EXPERIENCES

ABOUT ME

I consider myself an extremely organized person, with great attention and care to details. I like to work in dynamic contexts, surround myself with people who can inspire me, but above all I like to take my responsibilities to constantly test myself.

EDUCATION

PhD Candidate in Management

2022-present
University of Messina

Master Degree in Management

2019-2021 | 110/110 cum laude
Luiss Guido Carli University

Bachelor Degree in Business Administration

2015-2019 | 108/110
University of Messina

SKILLS

- English B2
- Excellent organizational and communication skills
- Project Management
- Change Management
- Advanced use of MS Office (Word, Excel, PowerPoint)

COURSES

- Fundamentals of Digital Marketing (Google)
- Google Analytics (Google)
- Instarebels (Marketers)

Group Organization Trainee

Angelini Holding, 11/2021 - 05/2022

- Contribute to the definition and monitoring of the implementation of the 3-yrs HR Strategic Plan
- Organizational design activities on Holding functions
- Preparation of organizational documentation and job description
- Analysis and drafting of operational governance documentation (framework, policies and procedures)
- Support for digitalization processes and design of AI tools applied to HR
- Interface with suppliers on advanced analytics projects and HR management dashboards with contribution on design
- Innovation plans on employee experience and agile working
- Job Family Model creation for HR and IT families (macro-roles, roles, skills and behaviors)

Social Media Manager Junior

Freelance, 06/2021 - 08/2021

- Benchmarking
- Content creation and planning on social network (IG and FB)
- Creation of social editorial plans

Organization Trainee

Canapar Srl, 03/2021 - 05/2021

- Processes and organizational structure analysis
- Benchmarking
- Reporting of analyzed data
- Application of Project Management principles (e.g. WBS, Gantt)

Member of the Board of Directors

Newtron Group, 05/2020 - 04/2021

- Approval and control of the Business Plan
- Evaluation and approval of strategic decisions

CEO (Sole Administrator)

BeSep Srl, 05/2016 - 12/2021

- Evaluation and approval of strategic decisions
- Supervision of startup team
- Coordination with University of Messina for spin-off agreement