



CALL FOR ERASMUS+ MOBILITY GRANTS FOR STUDY IN EU COUNTRIES AND SWITZERLAND ACADEMIC YEAR 2020/2021.

Art. 1 – Purpose

Call for applications for students (see Art. 2) of the University of Messina for the assignment of Erasmus+ mobility grants for study financed by the Erasmus+ National Agency/INDIRE, for academic year 2020-2021 according to the methods and conditions expressed in this announcement. (Please note: In case of discrepancies between the English version and the Italian version of the Call, the former will prevail).

Art. 2 – Applicants and admission requirements for the mobility

1. Students who meet the following requirements are admitted to the selection:

- **Full-time students of UniME, regularly enrolled (in the normal duration of the Degree Course) in three-year undergraduate courses (I cycle), Master's degree/Single Cycle (II cycle), PhD (III cycle), at the time of application (A.Y. 2019/20) and for the entire duration of the stay abroad (A.Y. 2020/21);**
- **Possess the linguistic competence (see Art. 8) requested by the Partner Universities where the mobility period is to be carried out, as specified in the "available destinations" forms (see Annexes 1a and 1b);**
- **Have not already taken advantage of the maximum number of months of mobility allowed by the Erasmus+ Programme in their study programme (see Art. 3 comma 2);**
- **Students who are not enrolled for a number of years longer than the normal duration of their degree course (c.d. "out of the course") at the time of the application.**

2. The assigned students, under penalty of forfeiture of the scholarship, need to have renewed their enrolment in the A.Y. 2020/21 and have paid the required tuition before leaving.

3. Students from countries outside the European Union, in case of Erasmus+ grant assignment, must possess a regular residence permit which is valid at the time of application and remains valid for the entire period abroad. Their departure is always subordinated to the entry visa granted by the country of destination (which must be personally obtained and **very far in advance of the departure date**).

4. The selected students must carry out the mobility during the degree programme to which they belong at the time of submission of the application.

5. Candidates cannot be accepted if they are scheduled to graduate and sit their final degree exam in the extraordinary session of March 2021, if considered as the last extraordinary session for the academic year 2019/20. This is because the requirement of mandatory enrolment in the academic year 2020/21 at the time of departure would not be met.

6. The University of Messina guarantees equal treatment for men and women.

Art. 3 - General information

1. As part of the Erasmus+ KA103 Programme, *study mobility* allows stays abroad for a maximum period of twelve months and no less than three months, at a European university institution that has signed Erasmus+ inter-institutional agreements with the University of Messina, **valid for the academic year 2020/2021**.



The eligible activities are the following:

- To attend full-time study courses at the host universities and take exams, earning the relative university training credits (CFU);
- Carry out activities aimed at writing the thesis;
- Carry out a "combined mobility" period: a training period within a study period, provided that the internship is carried out under the supervision of the Institute where the student will carry out the study period, and that the two activities (study + training) take place consecutively.

In order for the combined mobility to be recognized, students will need to have taken at least one exam.

Note: Students wishing to participate in the Erasmus+ Call for the sole purpose of **thesis research** are required to **check the feasibility of their research project in advance** with the International mobility coordinator of their degree course/Department Commission (or, in special cases, with the Coordinator of the degree course/Head of the Erasmus Agreement). It is understood that the host universities will ultimately evaluate the admission of each candidate for the thesis research activity.

2. Students regularly enrolled in a Degree course (I cycle), Master's degree (II cycle) or PhD programme (III cycle) can take an Erasmus+ mobility **up to a maximum of 12 months for each degree programme.**

Single Cycle Degree students (II cycle), can perform a maximum total period of Erasmus+ mobility of 24 months.

Example 1: Students who have already received an Erasmus+ scholarship of 5 months during the Bachelor's Degree (I cycle), can benefit from one or more Erasmus+ mobility grants up to a further 7 months (12 months - 5 months = 7 months max) if they are still enrolled in the three-year degree. If they are enrolled in a Master's Degree (II cycle) they can benefit from one or more Erasmus+ mobility grants for up to a further 12 months.

Example 2: Students enrolled in a Single Cycle Course who have already received a 6 month Erasmus+ scholarship, can benefit from one or more Erasmus+ mobility scholarships for up to a further 18 months (24 months - 6 months completed = 18 months max) during their course of study.

3. Students will obtain the academic recognition of the activities carried out abroad, as determined by the University Regulations "[Recognition of mobility periods abroad](#)" (Rector's Decree n. 83 of 17.01.2018), on condition that they have successfully carried out these activities. Regarding this, each student receiving a mobility grant will have to agree with the Contact Person for international mobility of the MC who is enrolled (or Commission for the International Mobility of the Department, where established), a study programme (which must be clearly defined before departure, and in any case according to the timing set by each host office (see Erasmus+ EU Agreements at the link: <https://www.unime.it/it/international/accordi-network/accordi-erasmus-ue>).

(Please note: students must follow the procedures, any specifications and deadlines set by the Department that their degree programme belongs to (*info available on department websites*).

4. All activities successfully passed and entered in the Learning Agreement must be recognized in the students' careers. **Students can refuse the grades of exams taken and passed abroad only before they are registered in the TOR, only if this possibility is included in the university regulations of Erasmus+ objectives.**



Art. 4 - Erasmus+ study mobility (ESM): preparation of the application

1. The number of places available, the length of stay, the course of study and the level of linguistic knowledge required are indicated in the summary tables for each Department (Annex 1a and Annex 1b) relating to each Partner Institution, available at this link: <http://www.unime.it/it/international/opportunit%C3%A0-allestero/mobilit%C3%A0-erasmus-studio>.

After having read the list, students must contact the designated professor for international mobility from their degree programme/Department Commission and verify that the educational offer of the chosen Partner Institution is consistent with their study plan.

The "Erasmus+ study exam mobility database" is also available online (link: <http://www.unime.it/it/international/opportunit%C3%A0-allestero/database-esami-erasmus>) in which they are reported, for each Department and Study Programme, the courses taught (and subsequently recognized) at the partner locations by UniME students in the previous academic years. It should be noted that the course data reported in the database is not exhaustive; students will be able to independently identify further courses that could be acceptable.

2. The mobility scholarship must be used without fail by **30 September 2021**.

3. No fee or registration fee will be required at the host institution; however, some locations may require payment of an additional contribution to cover special insurance costs, membership in trade unions and student associations, agreements for public transport, use of materials (photocopies, laboratory products, etc.).

4. During the entire Erasmus period, the student CANNOT:

- **follow courses and take exams at UniME;**
- **graduate.**

Art. 5 - Provision of the Erasmus+ scholarship for study

1. The Erasmus+ mobility scholarships for study financed by the European Commission must be considered as a contribution to the additional mobility costs (*travel, accommodation, different cost of living*), and therefore do not cover the entire cost of the study stay abroad.

2. The payment of the scholarship will be subject to the transfer of the related funds by the INDIRE National Agency and will be executed in two payments: an advance payment of 80% of the total amount of the scholarship, will be paid following receipt by the Erasmus Mobility Operational Unit (Erasmus Office) of the "Confirmation of Arrival" sent by the host university. The balance will be paid upon return, after delivery and verification of all the final certification.

3. The monthly amount of the European contribution is established based on the cost of living in the destination country, according to three groups predefined by the European Commission. The Ministry of Education of the University and Research (MIUR) has therefore established the following amounts:

Groups:	Mobility to:	Amount:
GROUP 1	Denmark, Finland, Iceland, Ireland, Luxembourg, Sweden, UK, Lichtenstein, Norway	300.00 Euro per month
GROUP 2	Austria, Belgium, Germany, France, Italy, Greece, Spain, Cyprus, The Netherlands, Malta, Portugal	250.00 Euro per month
GROUP 3	Bulgaria, Croatia, Czech Republic, Estonia, Lithuania, Hungary, Poland, Romania, Slovakia, Slovenia, The Republic of North Macedonia, Turkey	250.00 Euro per month



4. The European Commission also annually allocates an additional amount for the granting of higher scholarships for **students with special needs**. Students wishing to apply for this funding can contact the "Servizi disabilità/dsa" Office (e-mail: servizi.dd@unime.it) which, together with the Erasmus Mobility Unit, will support students fill out the application and the request for additional contributions.

5. At the end of the mobility period, the economic contributions will be adjusted to the actual duration of the period, calculated based on the days of stay certified by the host university. The return of any contributions received and not due will be required, according to the procedures established and communicated by the Erasmus Mobility Operative Unit except for force majeure) must **fully repay** the Erasmus+ mobility scholarship.

6. **The assigned student who does not stay abroad for at least 3 months (except due to force majeure) must pay back the Erasmus+ scholarship in full.**

Art. 6 – Swiss European Mobility Programme (SEMP): preparing for candidacy

1. UniME is a member of the SEMP-Swiss European Mobility Programme, that promotes mobility exchanges to and from Switzerland with Erasmus+ member universities.

2. All information on the programme is available at: <https://www.movetia.ch/en/>.

3. UniME has activated an inter-institutional agreement aimed exclusively at mobility for study activities between the University of Fribourg and the Department of Ancient and Modern Civilization (DICAM) - Areas: Humanities and Anthropology, available here: [Agreement CH FRIBOUR01](#).

4. The recipient students for Switzerland will receive a financial contribution for mobility directly from the host university and financed by funds from the Swiss Government, according to the methods indicated by the host office following receipt of the nominations. The monthly amount of the scholarship amounts approximately to **360 Swiss Francs**, but will be confirmed by the host university itself.

5. Unless otherwise specified, SEMP mobility will be selected, assigned and managed with the same rules and the same procedures referring to Erasmus+ mobility for Study.

Art. 7 - Additional financial contributions

1. The amount of the Erasmus+ scholarship will be integrated according to the student's financial condition, respecting the ISEE brackets provided for by the MIUR Fund for Youth Support and Orientation Programs.

The following table summarizes the contributions:

Student ISEE total	MIUR monthly contribution
ISEE ≤ 13000	€ 500.00
13000 ≤ ISEE ≤ 21000	€ 450.00
21001 ≤ ISEE ≤ 26000	€ 400.00
26001 ≤ ISEE ≤ 30000	€ 350.00
30001 ≤ ISEE ≤ 40000	€ 200.00
40001 ≤ ISEE ≤ 50000	€ 150.00
ISEE > 50000	0

MUIR funds will be awarded to eligible students, subject to availability. This integration can be assigned to students enrolled within the normal duration of the course of study increased by one. For the determination of the supplementary contribution, reference is made to the ISEE calculated specifically for benefits for the right to university study, communicated on the occasion of



enrolment in the academic year 2019/2020. In case of non-presentation of ISEE 2019/20 certification, it will not be possible to assign additions. International students will proceed to the calculation of the ISEE University equivalent only at the CAF affiliated with UniME (it is advisable to send a copy of the document to the Erasmus Mobility for Study Office at the address: Erasmus@unime.it).

The ISEE must be calculated by a University partner CAF or it will not be possible to proceed with the attribution of the integration of the Erasmus + scholarship.

2. In order to guarantee the correct payment of the amounts due to each assignee student (80% Erasmus + scholarship and 80% additional MIUR grant), the delivery of the c.d. "Financial agreement" must strictly comply with the following schedule:

Departure	Scholarship payment
First semester/entire year	From 24 August to 7 September 2020
Second semester	From 11 January to 29 January 2021

Failure to comply with these dates will result in a delay in the payment of the contribution.

3. The MIUR integration will be provided only during the required duration of the Erasmus+ exchange: possible extensions are not funded.

4. The remaining 20% of the contribution referred to in this article will be paid at the end of the mobility period (after the delivery of the mandatory documentation) exclusively to those who have obtained academic career recognition of at least 12 curricular credits.

5. The Erasmus+ Study scholarship for the III Cycle is not compatible with the increase in the scholarship provided for doctoral students with scholarship but is compatible with the contribution approved by the doctorate for foreign living expenses, according to the UniME regulation.

Art. 8 - Linguistic knowledge

1. The online application procedure (see Art. 11) **requires** the uploading of one of the following documents demonstrating the level of linguistic knowledge.

a) International certifications recognized by MIUR

ENGLISH LANGUAGE:

- IELTS (International English Language Testing System - University of Cambridge)
- PET (Preliminary English Test - University of Cambridge)
- FCE (First Certificate in English - University of Cambridge)
- CAE (Cambridge Advanced English - University of Cambridge)
- CPE (Cambridge Proficiency English - University of Cambridge)
- TOEFL (Test of English as a Foreign Language)
- ESOL (English for Speakers of Other Languages - University of Cambridge)
- ISE (Integrated Skill in English - Trinity College London)

FRENCH LANGUAGE:

- DELF (Diplome d'études en langue Française - Alliance Française / CIEP)
- DALF (Diplome approfondit de langue Française - Alliance Française / CIEP)
- ESABAC (State Examination-Baccalauréat)
- DFP (Diplome de Française Professionnel - CCIP)

GERMAN LANGUAGE:

- ZD (Zertifikat Deutsch - Goethe Institut / OSD)
- ZDfB (Zertifikat Deutsch für den Beruf - Goethe Institut)
- ZDO (Zertifikat Deutsch Österreich - OSD)
- ZMP (Zentrale Mittelstufenprüfung - OSD)
- ZOP (Zentrale Oberstufenprüfung - OSD)

SPANISH LANGUAGE:



- DELE (Diplomas de Espanol as Lengua Extranjera - Instituto Cervantes)

b) Self-certification relating to the passing of the CLAM language test/mother tongue students (compilation form 2A)

PLEASE NOTE: Students who have already obtained a CLAM certificate for participation in the Erasmus+ Study or Erasmus+ Traineeship (internship) mobility calls during the 2019-20 academic year (solar year 2019) will NOT have to re-take the test but can submit the self-certification for the test already taken.

c) Letter of commitment to reach the language level required by the assigned site (compilation form 2B).

Participation in the call for applications without specific language skills is allowed. Students can promise to reach the required level COMPLETELY no later than May 30. This will be demonstrated by passing the language test at the CLAM under penalty of revocation of the scholarship and subsequent reassignment of the offer to another student placed in the ranking. Students who choose to apply through the c) method will be assigned "contingent on passing".

ATTENTION: For many destinations it is now necessary to have a good/excellent knowledge of the foreign language and often this is required during the application phase (registration on the portal of the foreign university). Therefore, we invite students to check the host university webpage relating to the linguistic requirements well in advance.

Art. 9 - Selection and assignment of the venues

1. This call offers two deadlines for the application of the call.

THE FIRST CALL is reserved for those who intend to do the mobility in the first semester/entire year or second semester of academic year

The SECOND CALL is reserved for the students who have not participated in the FIRST CALL and the students who were selected from the FIRST CALL but were not assigned a venue. Those participating in the SECOND CALL depart only in the second semester of academic year 2020/2021.

THE FIRST CALL

2. The students who would like to participate in the FIRST CALL must fill out their application on the Esse3 platform by **6 March 2020 at 1:00 pm**. Paper-based applications are not requested.

The application must indicate:

- linguistic competence (see Art. 8). The certificate/self-certification of linguistic knowledge must be uploaded in .PDF format on the ESSE3 platform, under penalty of exclusion;
- the possible participation in previous periods of mobility within the Erasmus programme;
- preference for one or more destinations, in order of priority;
- **ONLY FOR DOCTORAL STUDENTS:** the authorization of the Coordinator of the Doctorate/Teaching College of reference for the development of the period abroad;
- any presence of handicap.

The procedures for completing the application via Esse3 are indicated in the "Guidelines for completing the Erasmus + application online" (Annex 3) available in Italian and English.

Candidates are required to carefully evaluate all the preferences expressed, consistent with their study plan with the help of the information contained in the "available destinations" sheets (Annex 1a and 1b) in the awareness that any of the chosen destinations could be assigned.

2. Please keep in mind that the Administration is required to carry out appropriate checks on the truthfulness of the declarations contained in the candidacy and that, in addition to the forfeiture of



participation obtained on the basis of a false declaration, penal sanctions are applicable in false acts and declarations.

3. All documentation relating to this Call and any updates and/or further specifications will be made available on the University website at the address: <http://www.unime.it/it/international>

SECOND CALL: places available after the first call

1. **On May 25, 2020** the second deadline will be published on the University website (<http://www.unime.it/it/international>) for the submission of applications with the **list of available locations** (after the acceptance phases and scrolling the rankings of the FIRST CALL - see Art.10) which can be used for mobility in the second semester of the academic year 2020/2021.

2. Students who meet the requirements set out in Article 2 of this Call may participate in the SECOND CALL provided that:

a. They are NOT winners and assignees of the FIRST Erasmus+ CALL

b. Have NOT accepted and renounced the place assigned with the FIRST CALL Erasmus+

3. For students interested in applying for the SECOND CALL, the same rules and procedures apply as for submitting the application to the FIRST CALL.

4. The application must always be submitted via the Esse3 platform no later than 15 June 2020 at 13:00.

Art. 10 - Venue assignment

1. The selection will be made on the basis of **the evaluation of the academic career** of the candidates, taking into account the preferences expressed regarding the destination venues.

2. The assignment of the venue will depend on the score obtained according to the formulas for calculating the merit score (see Annex 5) on the basis of the data present in ESSE3 (*student careers database*) on the deadline of the Call, from order of preferences expressed by the candidate, the certified/self-certified language level and the number of places available. In cases of equal merit, priority will be given to the youngest candidate. The University's Erasmus Commission will approve the assignments for each department.

3. Any changes in the student's academic status and/or data related to educational activities recorded after the Call deadline will not take effect for the purposes of the ranking. **Students who are aware of any errors or delays in registering the exams taken are required to request the regularization of their career by contacting the Student Secretariat and/or the appropriate Educational Structure, before completing the application.**

4. With reference to the **FIRST CALL**, the rankings with venue assignments will be published on the website <http://www.unime.it/it/international> by **01 April 2020**. With reference to the **SECOND CALL**, the rankings with seat assignments will be published on the [http website](http://www.unime.it/it/international) : <http://www.unime.it/it/international> by **30 June 2020**.

These publications have legal publicity value, pursuant to the Digital Administration Code (Legislative Decree 235/2011) and will have the value of notification for all the candidates assigned. The student is responsible to view the ranking and will receive no other notification.

Art. 11 - How to accept the Erasmus+ scholarship

FIRST CALL

1. Students who will be assigned in the ranking list must accept the location or renounce the Erasmus + scholarship through the ESSE3 platform **no later than April 8th at 13:00**.

2. The publication of the updated rankings based on the acceptances, waivers and any assignment proposals will be notified exclusively by communication on the University portal (<http://www.unime.it/it/international>) **by and no later than April 15**.

3. Students who will be assigned in the ranking list must accept the seat or renounce the Erasmus + scholarship through the ESSE3 platform **no later than April 22nd at 13:00**.

SECOND CALL



4. Students who are assigned in the ranking list must accept the venue or renounce the Erasmus + scholarship through the ESSE3 platform **no later than 6 July at 13:00**.
5. The publication of the updated rankings based on acceptances, waivers and any assignment proposals will be notified exclusively by communication on the University portal (<http://www.unime.it/it/international>) by and no later than day 13 July.
6. Students who will be assigned in the ranking list must accept the location or renounce the Erasmus + scholarship through the ESSE3 platform **no later than 20 July at 13:00**.
7. Changes to the assigned venue will not be allowed.
8. The student must confirm acceptance of the assigned office via the Esse3 portal and must simultaneously send an email (erasmus@unime.it) indicating the chosen mobility period (I semester - II semester - Full Year) taking into account the agreed duration and indicated for each host location.
9. The assignees, both of the FIRST CALL and the SECOND CALL, who do not respect the terms for communicating their acceptance, will be automatically excluded, losing any right to Erasmus+ mobility for the A.Y. 2020/21.
10. In the event of renunciation by the assignee, the destination made available will be assigned to the unassigned eligible students according to the order of the ranking. The re-assignments will take place in conjunction with the enrollment times required by each host University and, in any case, **no later than 15 October, 2020**.
11. With the exception of cases of "force majeure" or for serious family / health reasons (duly documented), waivers of the Erasmus+ scholarship must be communicated by email by 1 July (for assignees starting in the first half/year full – FIRST CALL) and by 31 December (for departures in the second half – FIRST/SECOND). Failure to notify within these deadlines may result in a penalty when drawing up the rankings in the context of subsequent calls.
12. If the places provided for the chosen destinations indicated in the application are all already assigned, the Mobility for Study Unit can offer suitable students another destination in line with the candidate's subject area and linguistic knowledge.
13. Acceptance of the student will not guarantee the student to be able to leave; it will be necessary for the University host explicitly confirms the willingness to accept it (acceptance). In the event that the destination University does not accept the assigned student, the Mobility for Study Unit may, on the recommendation of the Referent for international mobility of its own degree programmes, proceed to reassign any places still available.
14. The Mobility for Study Unit will be responsible for communicating the names of the students assigned (Nomination) to the destination universities.
15. **It is the responsibility of the winning student to check the website of the host foreign university and collect all information relating to the deadlines and procedures relating to the Application Form, the presentation of the Learning Agreement and the certification or certification of the level of linguistic knowledge. It is necessary to complete and send the forms abroad, paying attention to the expiration dates set by the partner university. If the terms of acceptance of the registration (Application Form) at the foreign University have expired, the mobility will be possible only in the second semester.**

Art. 12 - Insurance Coverage

1. Students on Erasmus+ mobility are covered by an insurance policy, paid by the University of Messina, for accidents and Civil Liability, valid for the entire period abroad, in the exclusive performance of the activity required in their own study plan.
2. Any additional insurance coverage required by the host university will be paid by the student.

Art. 13 - Information on the processing of personal data



1. In compliance with the provisions of art. 13 of the EU Regulation 2016/679 "General Regulation on the Protection of Personal Data" (GDPR) the University will process personal data within the framework of its institutional purposes exclusively for carrying out this selection procedure.
2. The Data Controller is the University of Messina, Piazza S. Pugliatti n.1, 98122 Messina, email: protocollo@pec.unime.it.
3. The processing of personal data will be carried out on paper and/or computerized only by personnel authorized to process data in relation to the tasks and tasks assigned and in compliance with the principles of lawfulness, correctness, transparency, adequacy, relevance and need.
4. The data can be communicated to the Universities that will host the students assessed to carry out a period of study at their offices and will be kept for the period necessary to carry out procedures and fulfill all legal obligations.
5. At any time, the rights referred to in Articles 15 and ss. of the GDPR can be exercised, such as access to personal data, rectification, integration, cancellation, limitation and the right to oppose the processing. The right to lodge a complaint with the Guarantor for the protection of personal data pursuant to art. Remains unaffected. 77 of the GDPR.

Article 14. Responsible of Administration Procedure

In accordance with art. 5 of 7 August 1990, n.241, the head of the selection procedure is Ms. Norita De Angelis, Head of the Study Mobility Operational Unit, University of Messina, Piazza S. Pugliatti 1, Messina (email: ndeangelis@unime.it/ Tel. 0906768534).

For more info:

U. Op. Erasmus Mobility for Study

Student Services Organizational Unit and International Engagement

Educational Services and Higher Education

Opening times to the public: Monday and Thursday 9.00-13.00, Wednesday 15.00-16.00

E-mail: erasmus@unime.it

Telephone reception hours (Call helpdesk): Monday 15.00-16.00, Friday 10.00-12.00

Tel: 090/6768532- 8549- 8534

This announcement is published in the official University register.

Annexes to the Notice:

Annex 1a - Available destinations for Department I and II cycle (three-year and two-year degrees and single cycle)

Annex 1b - Available destinations for Department for III cycle (PhD students)

Annex 2A - Self-certification passing TEST CLAM/mother-tongue students

Annex 2B - Self-certification passing language exam course of study/assignment after assignment

Annex 3 - Guidelines for completing the Erasmus+ application online

Annex 4 - Vademecum management of mobility

Annex 5 - Formulas for the calculation of the merit score