



University of Messina

Call for Visiting professor applications 2017

This document is a translation of “BANDO VISITING PROFESSOR 2017”. In the case of discrepancies between the language versions of the notice, the Italian language version prevails. Please note that **only applications submitted by a UniME staff member** are considered eligible. International scholars willing to apply must contact a UniME academic and arrange the submission. For any query please write to visiting@unime.it

Art. 1 Objectives

The University of Messina offers grants to support incoming mobility of Visiting Professors to carry out teaching activities within the framework of the UniMe academic offer from the 1st of October 2017 to the 31st of July 2018.

The total budget available is € 75.000 and grants shall be assigned also taking into account the number of applications submitted for each scientific Macro-area.

Scholars that already received a grant from previous UniME calls for application (Visiting Professor/Researcher 2016) or any other UniMe financing programme or who are currently employed by another Italian University/Research Centre are not eligible for a grant.

Art. 2 – Content and length of visit

The length of the visit shall range from 1 to 3 months. In any case, the first month of stay must be continuously.

For Visiting Professor carrying out teaching activities in the areas of Medicine and Veterinary Medicine, in derogation from the Regulation on visiting professor, the duration of stay may vary from a minimum of 10 days to a maximum of 3 months. In any case, the minimum ten-day stay must be continuous.

The Visit must consist in teaching activities (seminars, teaching modules, etc) that are an integral part of one or more First, Second or Third Cycle Degree Programmes taught at UniMe.

Proposed visits shall take place the 1st of October 2017 to the 31st of July 2018 and must coincide with the UniME academic year.

Visiting professors shall be allowed all rights and responsibilities in accordance with the relevant UniMe Regulation on visiting professors.

Art. 3 – Procedures and terms of application

The Council of UniME Department/Research Center (hereby “the Host structure”) will *preliminary* evaluate the application(s) submitted by one/or more UniME staff member(s) (“hereby the “proposing professor(s)”). Pre-evaluation will take into account graduate/undergraduate students education.

If the application is positively evaluated, the Proposing professor(s) shall ensure the Visiting professor a suitable workplace in the Host structure premises.

Visiting Professor application forms (attachment 1) must be sent to the International Cooperation and Foreign Students Unit (ICU), Special Unit Scientific Research and Internationalization, by the **5th of June 2017 at 12:00**.

The application form shall be sent by the Host Structure, together with the above attachments, through the computerized Titulus protocol system

Documents submitted by e-mail or personally delivered will not be accepted.

For any information regarding the completion of this application please write to the following email address: visiting@unime.it.

Art. 4 - Selection

ICU shall verify the admissibility of received applications and transmit them to the Internationalization Commission of the Academic Senate (hereby “the Commission”) with the participation of the Vice Rector for Research and Vice Rector for Education.

The Commission shall evaluate applications on the basis of criteria set by art.4 of UniME Regulation on Visiting professors as specified in the application form hereby attached.

The Commission's list of selected candidates shall be approved by UniME Academic Senate and Administrative Council.

The Commission may shortlist a fewer number of Visiting professors not using the entire budget available if applications do not meet selection criteria.

In the case that funds available for teaching activities are not entirely used, the Commission may assign, in whole or in part, these additional resources to select Visiting researchers (Call for Visiting Researcher application 2017)

In the case of renouncement or impossibility to take up the visit, the proposing professor(s) will promptly notify ICU.

The Commission shall replace the Visiting professor either with the first available Visiting professor in the selection list or by offering a grant with a new call for application.

Art. 5 – Notification and acceptance of the selection

The Call for Application and the list of selected candidates will be published on the UniME webpage.

ICU shall inform the Visiting professor of the selection and compensation.

The Visiting professor shall confirm the acceptance of the compensation and the chosen fiscal regime by e-mail.

Art. 6 – Grants

Except for duly justified cases, maximum compensation for a *Visiting professor* is €3,000 per month (gross), for scholars employed in European Higher Education Institutions, or € 5,000 per month (gross) for scholars employed in non-European Higher Education Institutions.

Grants are subject to Italian fiscal rules and regulations.

Art. 7 – Payment terms

Payment of compensation (on the basis of chosen tax regime) will take place in a single installment at the end of the Visit upon handing in of the Register of activity to the Personnel Office. In the case of more than one month of stay, the compensation will be paid in monthly installments (of equivalent amounts) upon handing in of the Register of activity to the Personnel Office.

In any case, compensation will be paid the following month for the previous month- i.e. payment one full month after the month billed.

Compensation will be transferred to the provided bank account number.

In no case will compensation be paid in advance.

Art. 8 – Processing of personal data

The use of personal data is regulated by legislative decree n. 196 of 30 June 2003 “Regulation relative to the protection of personal data” published in the Official Gazette, general series, n. 174, ordinary supplement n. 123/L, on 29 July 2003.

Art. 9 – Final provisions

For all issues not covered by this notice, provisions of UniME Regulations on visiting professors apply (see D.R. n.741, 27 March 2014).

Messina, April 21, 2017

The Rector
Prof. Pietro Navarra

